

Grace Lutheran Church Council Meeting Minutes

Tuesday, March 16, 2010

6:30 PM

Members Present: Ken Beaulieu, Debbie Graves, Tom Livengood, Christine McGraw, Carole Ryan, Pastor Chris Tweitmann, June Welton and Rachel Zippwald

Members Absent: Bob Eggink, Elizabeth San Filippo

Director Present: Janie Andrich

I. Call to Order

- a. The meeting was called to order at 6:45 PM.

II. Opening Prayer

- a. Pastor Chris opened the meeting with prayer.

III. Prayer Requests and Affirmations

- a. Praise and prayer for the wedding and marriage of Jillian Castrey and Dalton Jones, Rachel's daughter and son-in-law, upcoming on 3-21.
- b. Prayer for Lisa Burns and her family as they mourn the sudden loss of her mother on 3-11.
- c. For June Welton, her family and the rest of us missing Paul Welton this weekend, the first anniversary of his death.
- d. Prayer for a great confirmation retreat this weekend for the middle school students and the sponsors.
- e. Continued prayers for the health and well-being of Carole Ryan's granddaughters.
- f. Prayer for the Demes family on the loss of a family friend.

IV. Secretary's Report

- a. Council minutes for February were approved via email.

V. Acceptance of Ministry Team Minutes

- a. Ministry Team meeting minutes were received and accepted from Spiritual Formation for Adults, Exec, Student Ministry and the Finance Team.

VI. Treasurer's Report & Budget Review

- a. February financials and the Treasurer's Report (attached) were distributed via email; moving forward Council will read the reports prior to the meeting and bring their own copies to the meeting.
- b. February offerings were below budget but expenses across all ministries are well below budget and the church has over \$250K in the bank at the moment; the financial picture is very positive.
- c. The Foundation has made the \$20K transfer from the Paul Johnsen Scholarship Fund to the school and the balance of the Foundation's scholarship fund reflects such.
- d. In going over the org chart and the ministry categories, there are several ministries and accounts that need to be realigned to more accurately reflect the way ministry is done. There are a few ministries that don't seem to fit well in the area to which they've been assigned.
 1. Extensive discussion on how to better allocate certain ministries, especially those that seem to fall into both the social and educational categories.
- e. **Motion presented:** *Approve all financial reports presented for February;* **Approved**

VII. Approval of Consent Agenda

- a. Modifications are being made to account descriptions for Youth Ministry. Modifications are also being made to Care Connections and MOPS account numbers.
 1. Inasmuch as the changes make it easier for these ministries to keep track of their accounting and simplify their bookkeeping, the changes are acceptable to Council.

Motion presented: *Council shall approve modifications to the account descriptions for Youth Ministry, Care Connections and MOPS. Approved*

VIII. Pastor's Report

- a. Confirmation is about a third of the way complete with the course. Good feedback from the families involved, although as with anything new, there are a few things that we'll do differently in the future.
 1. The confirmation service will be on May 23rd at the 10:30 worship service instead of a separate service in the afternoon so as to better involve the entire congregation in supporting and honoring the confirmands. A reception in Hope Hall will follow.
- b. Life Groups launch has gone well and pretty much as expected. This soft launch will lay the foundation for an all-out launch in the fall that will attempt to embrace more people into the community of Grace. Pastor Joe working on monthly training for leaders and getting all life groups involved in the new system. Soup Suppers have been well attended.
- c. Great VIP Day on 3/12 at Grace School. Lots of exciting things happening to connect the school and church together, such as school teachers involved in the Bible Adventures teaching for Sunday School.
- d. Rachel has had a few conversations with Mariners Beachside about leasing space on Sundays at the school site. They lost their lease and are looking to relocate. It could be a great partnership for the church and school to take on a co-tenant with us in that space.
- e. There will be no Alpha in the spring. There are not enough team resources to currently take it on. When there are more people available, people not already involved elsewhere, who can help to lead the course we will launch another course, hopefully in the fall. We are looking at different ways to employ Alpha by partnering with other churches and doing targeted programs, such as Parent Alpha to expand the reach.

IX. New Business/Action Items:

- a. Finance Team & Exec: Approval of the design and language of the offering envelopes.
 1. It's time to put in another order for offering envelopes, not only the envelopes mailed out with the new fiscal year to start in July but to replenish the pew envelopes. A new design of the envelopes was discussed last fall in an attempt to streamline giving.
 2. An envelopes team was formed to help explore the options. Their recommendation was that there be three categories for giving printed on the envelopes (Church Support, School Support and Campus Improvements) with a separate line below for designated giving.
 - a. Also recommended that the verse on the envelope be changed to Malachi 3:10.
 3. The Exec Team took the team's recommendations with the following conclusions:
 - a.) Three categories: Church Ministry, School Support, Campus Improvement
 - b.) Remove designated giving line
 - c.) Approve verse change
 4. An envelope of another color will be put into the pews during special giving events such as special Advent/Lenten offerings and Council initiated disaster relief offerings.

Motion presented: *Council shall approve a redesign of the church giving envelopes that will have three giving categories (Church Ministry, School Support and Campus Improvement) and a new Bible verse (Malachi 3:10). Amendment: A second giving envelope of a different color will be distributed for special giving occasions. Approved*

- b. Exec: Appoint another member to the Nominating Team since Mark Ahrens is in Seattle.
Recommended person: Ralph Clark
 1. Ralph has agreed to take on the position for the remaining three months of the Nominating Team's term.

Motion presented: Council shall approve the appointment of Ralph Clark to Mark Ahrens' position on the Nominating Team. **Approved**

- c. Facilities: Move \$6,000 soundboard earmarked funds in Campus Improvements to the undesignated category
1. Lee Humerian, our new sound guy, and Drew Williams spent an afternoon looking closely at the sound board and determined that while there a few of the 56 channels that are bad, it's actually in pretty good shape and does not need to be replaced anytime soon. They replaced some cables and properly labeled it so it can be more fully utilized. Therefore, there is no need to spend \$6000 on a new sound board.

Motion presented: Council shall approve the reallocation of \$6000 in Campus Improvement funds previously designated for a new sound board to the Undesignated Capital Improvements category. **Approved**

- d. Facilities: Approve color palette for church paint and carpet
1. Following Easter and termite treatment early next month, carpet and interior/exterior painting upgrades of the campus will be undertaken.

Motion presented: Council shall approve the paint color palette presented by the Facilities Team for the interior (offices, Hope Hall) and the exterior of the campus buildings. **Approved**

- e. Closed Session – Adjustment of Pastor Chris's housing allowance and salary.
f. Closed Session - Adjustment of Pastor Joe's housing allowance and salary.

X. Review of the Task List

- a. List has been updated as of 3/13.
- b. Council members are to continue to work at accomplishing the tasks assigned to them – list items will be amended to include the date they were added to the list in an effort to motivate people to move them off!

XI. Old Business

XII. Reminder of Upcoming Events

- a. First Tuesday of the month Ministry Team meeting on 4/7, Palm Sunday, 3/28, contemplative prayer chapel in the Library beginning 3/28 for the entire week, Seder Meal 3/31, Maundy Thursday 4/1, Good Friday 4/2, Holy Saturday service with ocean baptisms, 4/3, Easter 4/4.

XIII. Closing Prayer

- a. Debbie Graves closed the meeting with prayer.

XIV. Adjournment

- a. Next Council meeting scheduled for April 20th at 6:30 PM in the library.
- b. Council will have reviewed the DVD from Marti Clark and read the book "Sowing, Reaping and Keeping" in order to continue the conversation on how as a congregation we can better reach the lost in our community.

All motions are approved with unanimous consent unless otherwise noted.

Closed sessions are entered whenever personnel, salary or other items requiring discretion are discussed.

Submitted By:

Christine McGraw

Church Council Secretary

3-17-2010

Grace Lutheran Church and Schools

CHURCH

All Funds Balance Report shows cash in the bank \$251,716. General Fund: \$159,528, Payroll: \$379, Petty Cash: \$400, Restricted: \$50,853, Campus Improvements: \$40,555. Restricted in January \$63,112. Global Restricted expenditures \$12,720 is the reason for the drop in the Restricted account. Funds were collected in previous months to cover the expenditures.

Fullerton Community Bank: \$509,334 loan balance

GENERAL FUND FINANCIAL REPORT

For the month, Ministry General Income is below budget \$2,875, expenses are below budget \$13,575. Offerings are below budget for the month \$8,156. Monthly attendance 1,996 versus last year 2,062

<u>Year To Date Comparison</u>	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>
Income	814,548	810,383	4,165
Expense	703,440	799,463	(96,022)
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Net Income (loss)	109,358	10,920	100,187

FOUNDATION BALANCE

Ending value 2/1/10: \$91,607

Ending value 2/28/10: \$74,611

A transfer of \$20,000 to the School Scholarship Fund was made in February. This payment depleted the Pastor Paul Johnsen Grace School Scholarship Fund.

CAMPUS IMPROVEMENT FUND

Balance: \$40,555 (which includes carry forward funds of \$27,091 from 6/30/09)

Income this year: \$399 (interest received on loan)

Campus Improvements: \$15,166

Kitchen Improvements: \$10,460

Expenditure Kitchen Renovation: \$12,563

SCHOOL/PRESCHOOL

All Funds balance sheet shows cash in the bank \$264,443. General Fund \$204,004, Restricted \$8,984, Money Market \$49,546, FSA \$1,897.

School/Preschool Combined Financial Report

For the month, income exceeded budget by \$72,140.

Major income for the month:

Tuition :\$235,215

Scholarship Donation: \$32,391 (from the Church Foundation \$20,000)

Scrip: \$10,439

<u>Year To Date</u>	<u>Actual</u>	<u>Budget</u>
Income	2,042,592	1,980,043
Expense	2,047,055	2,059,598
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Net Income (loss)	(4,463)	(79,555)